

KEEP

IN TOUCH

Kansas Enterprise Electronic Preservation

September-October 2010 – Issue 5

KEEP Website

The KEEP project has developed a web site for updates on the project. The url is <http://keep.ks.gov/>. It contains information about the project, past issues of this newsletter, project documents, and presentations given by KEEP team members. Other articles in this newsletter will make references to information available on the web site.

Update On Activities

September and October were busy months for KEEP. The first draft of the policy framework was accepted in early September. It is viewed as an ever changing document. The draft policy framework has parts that are well developed and other portions have headings as placeholders for expanded content to come later. It was prepared by Imerge Consulting. The draft framework was presented to the KEEP Stakeholder Advisory Team on September 15. Both the policy framework (version 1.0) and the presentation about it to the SAT are available on <http://keep.ks.gov/>.

Work began to install the infrastructure for KEEP at the Legislature in Topeka and at the Wichita Off site Data Center. This work will be completed in November.

During these two months, KEEP team members also worked with Propylon staff to establish design requirements. Design requirements that had been developed for the U. S. Government Printing Office online access system named Fdsys served at the basis for KEEP system requirements. The KEEP revision of this document was shared with Propylon to be the starting point for their design document. The requirements document will be posted on the website by the end of the year.

The Kansas State Historical Society included a budget enhancement for KEEP in its 2012 budget request. The long term goal is for KEEP to be financially sustainable but some funding will be necessary until a sufficient fee fund is established to cover annual expenses.

KEEP Project Staff

Executive Sponsor

Pat Michaelis, Director, State Archives & Library Division, Kansas Historical Society

Project Managers

- Co-Project Manager – Technical
Terri Clark, Assistant Director, Legislative Computer Services
- Co-Project Manager – Functional/Policy – **Matt Veatch**, State Archivist, Kansas Historical Society

Presentations

On October 21, 2010, Pat Michaelis made a presentation to the Information Technology Executive Council on KEEP. She provided an overview of the purpose and progress of KEEP. She covered the scope of the prototype and the plan for KEEP to achieve financial sustainability.

Pat also attend the annual Best Practices Exchange: Libraries and Archives in the Digital Era in Phoenix, Arizona. She was part of a panel on Policy and Administration on September 29, 2010.

Both of these presentations are available on the KEEP website.



This newsletter will be issued bi-monthly via an e-mail distribution list. Please contact Scott Leonard at sleonard@kshs.org or 785-272-8681, ext. 288, to be added to the list. If you would prefer to receive a paper copy, please let Scott know.

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